

Perspectum Volunteer Database Privacy Policy

Perspectum Ltd (“**we**” or “**us**”) is committed to safeguarding your privacy when you express interest in joining, or join, the Perspectum Volunteer Database (our “**Volunteer Database**”).

This Privacy Policy sets out:

- (a) how we may use, store, and transfer the personal data you provide to us should you join our Volunteer Database; and
- (b) how you can exercise any rights you have pursuant to privacy laws.

This page was last updated on 24 April 2023.

Who We Are

For the purposes of the Data Protection Act 2018, the UK General Data Protection Regulation, and the EU General Data Protection Regulation 2016/679 the data controller is Perspectum Ltd, a company incorporated and registered in the United Kingdom under number 08219473, our registered office address is Gemini One, John Smith Drive, Oxford Business Park South, OX4 2LL, England.

Personal Data We Collect

We will use the personal data you provide to:

- assess which research studies may be relevant to you
- contact you regarding your interest in our Volunteer Database
- contact you in relation to research studies which may be of interest to you
- contact you with interesting news about Perspectum and the industries in which it operates
- invite you to participate in our patient and public involvement groups
- collect and retain personal data from you, including health information, to target the research study communications we send to you

The personal data we use may include your name, email address, telephone number, and such other details you provide, including information about your health. We may anonymise your health data and use such anonymised data for research purposes. If you provide us with personal data relating to another person, you agree that you have obtained their consent to the disclosure, and to our use of it in accordance with this Policy.

If you no longer want us to correspond with you or no longer wish to participate in the Volunteer Database please contact us and we will delete your personal data, unless we need to retain it for legal purposes.

We will retain your information for up to 5 years and may contact you at the expiration of such period to ask if we may continue to retain your information for a longer period.

The lawful basis of our use of your personal data is your consent, expressed by joining the Volunteer Database.

Sharing Your Personal Data

We may share your personal data with service providers as necessary for us to correspond with you. Our service providers may include:

- Our hosting service providers in relation to the Site, Ciwit B.V. (trading as Castor EDC), who may in the course of hosting come into possession of technical information regarding your visit to and use of the Site and who also provide an encrypted data capture solution for the storage of participant information; and
- Microsoft, Inc., who also provide us with their cloud-based Microsoft 365 service and hosting services, as well as their cloud-based Dynamics customer relationship management (CRM) service. Microsoft will host our emails as well as various of our internal documents on its servers, and their CRM service is used by us to keep track of our correspondence and contacts.

Each service provider may provide your personal data to their service providers who provide necessary support functions (for instance, the third parties who host their servers). However, such disclosure will only be for the purpose of providing the relevant services.

We may also disclose your personal information:

- to any prospective acquirer of all or part of our business or assets (in which case our accumulated data, including your personal data, may be comprised in our business or assets);
- if we are under a duty to disclose or share your personal data to comply with any legal obligation or to protect our rights, property, and safety or those of our customers or others.

Otherwise, we will not provide your personal data to any third parties for their use. We do not provide your personal data to third parties for marketing purposes.

If we contact you about a research study and you choose to contact the sponsor of the study, we may receive payment for introducing you to the study. We will not share your details with the sponsor.

Where Your Personal Data Is Stored

Your personal data may be transferred to and stored outside the UK and European Economic Area (EEA) and processed by individuals outside the EEA by our service providers, or sub-contractors. We will only transfer information outside of the EEA to locations in the United Kingdom and USA and such transfers are subject to the European Commission's standard contractual clauses and appropriate technical and organisational measures to ensure the security of your personal data.

Security

Although we do our best to ensure the security of personal data provided to us (and to use only reputable service providers), any transmission of data via the Internet is by its nature insecure and we cannot guarantee the security of any personal data you provide to us. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access or disclosure.

Cookies

The Site does not use Cookies.

Your Rights

Under the DPA and GDPR you have rights, which include:

- the right to be informed about the collection and use of your personal data;
- the right to rectify personal data we hold about you;
- the right to restrict personal data we hold about you;
- the right to access personal data held by us about you;
- the right to ask us to stop processing your personal data; and
- the right to raise concerns with us.

If you wish to exercise your rights or have any questions about this Policy please contact support@perspectum.com and title your correspondence 'Privacy Rights'. You may also address concerns to the data protection regulator, the Information Commissioner's Office, and find more information about your rights on its website.